**Loeb Institute for Religious Freedom**

**Research & Travel Grants for CCAS Graduate Students**

***Overview:*** Travel is an important aspect of academic work. Visits to archives or other resources and presentations at scholarly meetings offer valuable opportunities for research, reflection, and professional development. To make these opportunities accessible to more CCAS Ph.D. and M.A. students, the Loeb Institute for Religious Freedom will award grants to defray the cost of academic travel for students working on projects related to religious freedom, religious toleration, church/state relations, the contribution of religion to civil society, etc.

***Structure:*** Grants for CCAS Ph.D. and M.A. students are available to support travel for the following purposes:

* Visit an archive, repository of artifacts, or other research location.
* Conduct interviews or other direct observation.
* Present papers at a national or international conference related to their academic area or dissertation research.

The grants are competitive and typically range between $300 and $1,000. Requests for up to $2000 will be considered in exceptional cases.

The grants can be combined with other GW funding, but will **not** cover trips for presentation of posters.

***\*Guidelines:***

1) Deadline: Applications are accepted on a rolling basis **but must be received at least one month** before the travel will take place.

2) The grants are limited to Ph.D. and M.A. students in the following disciplines: American Studies, Anthropology, Art History, Economics, English, History, Islamic Studies, Judaic Studies, Political Science, Psychology, Public Policy and Public Administration.

3) The grants are limited to graduate students working on projects related to religious freedom, religious toleration, church/state relations, the contribution of religion to civil society, etc.

4) The conference or research activity must occur at least 100 miles outside the 20052 zipcode.

5) Preference will be given to students attending professional conferences over those attending student conferences.

6) The conferences must be directly related to the graduate student's research and/or academic program.

7) Only one award will be made per student during the graduate student's entire degree program.

**8) Awarded grants will be processed only after proof of travel and scholarly activity are received. Original receipts will be required.**

***Instructions:*** Send completed application materials to loebinstitute@gwu.edu. Include the relevant application form and supporting documents as attachments to an email with the header “Loeb Institute Travel Grant”

\*The number of awards will be limited by available funding.

**Conference Presentation Travel Grants for GW Graduate Students**

Name:

Address:

Phone:

Email:

GWid:

Department/Program:

**Background**

Briefly, explain where you are in your program (i.e., your dissertation topic has received formal approval, etc.).

At which conference have you been invited to present? (Attach a photocopy of the letter of invitation or a copy of the program page pertaining to your presentation. Documentation must be included or the application will not be considered.)

Conference Name:
Conference Site:
Conference Date(s):
Title of your Paper/Presentation:

Briefly describe the importance of attending and presenting at this conference to your research or program of study and to your future career/profession.

**Expenses:**

Please outline below the projected costs related to the conference and the resources available to you.

Conference Fee:

Transportation Cost:

Transportation Type:

Hotel:

Food:

Total Expenses:

**Resources:**

Please list any stipends you are currently receiving. Through which department/fellowship/ program do you receive each stipend and when do the payments end?

Have you requested additional funding for this conference from GW or elsewhere? If so, state from whom and the amount of additional funding.

I understand that original receipts are required and that if I am unable to attend the conference as planned, I will notify I will notify the Loeb Institute at (202) 994-0393 or loebinstitute@gwu.edu.

Student's Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I support awarding a travel grant to this student. Comments:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Academic Advisor)

\_\_\_\_\_ Approved. A reimbursement of \_\_\_\_\_\_\_\_\_\_ will be available for you after the Loeb Institute has received your original receipts and Accounts Payable can issue a check.

\_\_\_\_\_ Not approved.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Loeb Institute

**Research Travel Grants for GW Graduate Students**

Name: Address:

Phone:

Email:

GWid:

School:

Program:

**Background**

Briefly, explain where you are in your program (i.e., your dissertation topic has received formal approval, etc.).

What research do you plan to conduct outside the metro Washington area?

Location:

Description of archives or other research resources:

Description of specific work to be done (e.g. “interview civil society activists”):

Travel Date(s):

Briefly describe the importance of the proposed trip to your research or program of study and to your future career/profession.

**Expenses:**

Please outline below the projected costs related to your research trip:

Domestic Travel:

International Travel:

Local Travel:

Hotel:

Food:

Accreditation or access fees:

Total Expenses:

**Resources:**

Please list any stipends you are currently receiving. Through which department/fellowship/ program do you receive each stipend and when do the payments end?

Have you requested additional funding for this travel from GW or elsewhere? If so, state from whom and the amount of additional funding.

I understand that original receipts are required and that if I am unable to travel as planned, I will notify the Loeb Institute at (202) 994-0393 or loebinstitute@gwu.edu.

Student's Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I support awarding a travel grant to this student. Comments:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Academic Advisor)

\_\_\_\_\_ Approved. A reimbursement of \_\_\_\_\_\_\_\_\_\_ will be available for you after the the Loeb Institute has received your original receipts and Accounts Payable can issue a check.

\_\_\_\_\_ Not approved.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Loeb Institute